

## RECORD OF PROCEEDINGS

### THE REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL WAS HELD MONDAY, MARCH 11, 2013 IN THE TOWN HALL COMPLEX

- CALL TO ORDER: Mayor Irene called the meeting to order at 6:31p.m. Pledge of Allegiance was recited.  
Council Members present were:  
Cm. Angie Hobbs  
Cm. Janeen Jones  
Cm. Robert Meyer  
Cm. John Page  
Also Present:  
Linda Crane, Clerk/Treasurer, John Larsen, Public Works Director, Pat Eastman, Water Superintendent, Bill Sherwood, Fire Chief
- CITIZEN/VISITORS: Lindy Glode, Sue Jones, Jake Lonn, Ken Casner, Susan Havers Kelly Bohanan, Robert Johnson
- APPROVE AGENDA: **Cm. Hobbs made a motion to approve the agenda as presented;** Cm. Page seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.
- APPROVE MINUTES: Mayor Irene asked for approval of the February 11, 2013 Regular Meeting Minutes. **Cm. Meyer made a motion to approve the minutes of the February 11, 2012 Regular Meeting Minutes;** Cm. Jones seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried. **Cm. Page made a motion to approve the minutes of the February 27, 2013 Special Meeting Minutes;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Abstaining, Cm. Meyer Aye, Cm. Page Aye, motion carried.
- CITIZENS ADDRESSING THE COUNCIL: Kelly Bohanan, Director of the Carbon County Museum addressed the Council on the topic of the Bow River Bridge. Ms. Bohanan presented a proposal to place the bridge at the proposed Interpretive Center at Merrill Hill in Rawlins. The new center will showcase County Carbon with a walking path that has signage and artifacts from the surrounding areas in the county. The bridge would just be a walkway closed to vehicles. Bohanan handed out print outs of what the signage could say to represent Elk Mountain. As a government entity the museum would be in line for the acquisition of the bridge if the Town doesn't want to take on ownership from the County. She said the first choice of the museum would be to keep the bridge in the community but didn't want to lose the historic bridge to salvage or the ability of people to see the bridge. Other suggestions on the disposal or repurposing of the bridge were discussed. The Council felt it was something the community needed more direct input in. **Cm. Jones made a motion to send out a survey to the community on the different options for the bridge;** Cm. Page seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried. The Mayor asked Jake Lonn, WyDot Engineer if he had anything to add about the bridge. He said that he would appreciate the Town having some answer to the bridge acquisition within a few months. He also told the Council that the Geotech rig would be in town to drill for soil testing at the bridge site possibility tomorrow. He said drilling should take just a few days but was dependant on the cobbles they may encounter.
- REPORTS: Reports were given by Fire Dept., SCWEMS, Water Dept., Public Works Dept., HCJPB and CCEDB.  
Fire Dept.: Chief Sherwood arrived later so John Larsen told the Council that they have had one hazmat call this month. Clerk Crane updated the Council on the energy audit grant the Fire Dept. applied for. They were approved in October but notification was not received by the Town or the department until just recently. We have been awarded a grant for \$5,000.00 with a 25% match to do an energy audit and retrofit of the building. The audit cannot exceed \$2,500.00. Because of the cost the Council discussed putting it out to bid. **Cm. Hobbs made a motion to place the energy audit out to bid;** Cm. Meyer seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

SCWEMS: John Larsen told the Council SCWEMS has had one call since last meeting.

Water: Water Superintendent Pat Eastman told the Council that the system has been running on artisan flow. He reported they are still having problems with the SCADA system and the heating system is malfunctioning.

Zoning: No Report

Public Works: Public Works Director Larsen said things are going fine with Public Works and the sewer is functioning properly. The Town received a letter from Carbon County Weed & Pest asking that we send an estimated cost of chemical we plan on using for their budget purposes. Larsen will send a letter with cost estimates and acknowledging that the Town plans on participating in the program before the April 15<sup>th</sup> deadline.

HCJPB: Representatives Hobbs told the Council that the budget was complete and that it is on the agenda to approve. She said they reworked numbers to keep the entities cost the same and maintain the bottom line.

Park Board: No Report

HTRC&D: No Report

Cemetery Board: No Report

Juvenile Services: Not Report

CCEDB: Mayor Irene attended the last meeting of CCEDB via telephone. He told the Council that there is an Industrial Roundtable scheduled for May 20<sup>th</sup> at the Jeffery Center in Rawlins, that Encampment is pursuing building an indoor arena through the Lions Club, Sinclair is expanding their workforce, discussion on the Rawlins Plaza project and Power Company of Wyoming has postpone work on the Chokecherry Sierra Madre project for a year. A representative from PMPC addressed the Board on the viability of keeping Snowy Range Road open year round.

**TREASURER'S REPORT:** Treasurer Crane recommended approval of the treasurer's report. **Cm. Page motioned to approve the treasurer's report;** Cm. Hobbs seconded the motion, Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

**BILLS TO BE PAID:** Treasurer Crane presented the bills to be ratified and paid in the amount of \$19,028.59. After some clarification of the bills **Cm. Jones motioned to approve the bills to be ratified and paid in the amount of \$19,028.59;** Cm. Meyer seconded the motion, Council poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

- **See attached list.**

**CORRESPONDENCE:** Correspondence received from: WAM, LGLP, Aflac, City of Casper Regional Landfill, Teton County Integrated Solid Waste and Recycling Center, Black Hills Power, Inc.-Osage #2 Industrial Landfill, Elk Mountain's Best 4-H Club, Salt Creek JPB, Federal Reserve Board, Specific Purpose JPB, SCWEMS Minutes, State of Wyoming, HCJPB, Daily Times, WBC. Clerk Crane asked the Council their preference on the deductible for the LGLP policy. After discussion **Cm. Hobbs made a motion for the \$2,500.00 deductible;** Cm. Page seconded the motion; Council poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried. Mayor Irene ask what the correspondence was from Elk Mountain's Best. Crane said it was a thank you note for the ice rink in the park and how much the club has enjoyed using it.

**OLD BUSINESS:** Kelly Bohanan, Carbon County Museum: Ms. Bohanan addressed the Council in the audience participation portion of the agenda.

Sewer Grant Funds: Clerk Crane has been in contact with SLIB concerning our 2011 Consensus Grant for the sewer project. Because the road project has been scraped there is that portion of funds remaining in the grant. PW Director Larsen saw a need to add extensions to the line of manholes from Shoen Street to the lift station. These extensions would make locating and working on the sewer easier. SLIB approved this change to the project. Larsen presented a diagram of the proposed work for the extensions to 7 manholes. Bob Johnson told the Council that the easement states that there is a plow depth as to how deep the manholes must be. He said the manhole need to be buried and the extension would affect some of the project. After discussion it was decided that 3 of the manholes could be extended. SLIB also said that if there was a remaining balance in the grant the

Town could reapply to have the funds transferred from the sewer project grant to the refuse truck grant. **Cm. Jones made a motion to complete the 3 manhole extensions, windbreak and check valve, then apply to SLIB for a rollover of the balance to the refuse truck grant;** Cm. Page seconded the motion; Council poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

Wyoming Business Council Grant Update: Clerk Crane received correspondence from Pat Robbins, WBC that due to the Governors budget cuts the Community Facilities Program is in danger of being cut. This is the grant the Town would be applying for to construct the Community Center. Ms. Robbins said that if the program is cut the Regional Directors are looking for ways to fund construction through other programs. The Directors are having their meeting March 15<sup>th</sup> and she would have more information then. There was a short discussion on accepting the Feasibility Grant we have applied for and which could be awarded to the Town on May 23<sup>rd</sup>.

NEW BUSINESS:

2013 WAM Resolutions: Clerk Crane informed the Council that any resolutions they may want to introduce must be in to the WAM office by April 15<sup>th</sup>. She also told them she had the registrations for the WAM Convention being held in June.

HCJPB Budget: **Cm. Page made a motion to approve the HCJPB Budget for 2013-14;** Cm. Meyer seconded the motion; Council poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

Water System Upgrades 2<sup>nd</sup> Phase: The Mayor asked the Council their thoughts on the 2<sup>nd</sup> phase of the water system. PMPC has estimated a cost of a redundant transmission line, master meter and pit at the tanks, ventilation upgrades to the water building, and replacing old water lines behind the highway houses on Balsam. This estimate came in at \$800,000.00. There was concern about easement through private property and where the line should be placed. **Cm. Hobbs made a motion to advertise Request for Proposal to map the best path for a redundant transmission line;** Cm. Jones seconded motion; Council poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

Chlorination System Retrofit: The tab chlorination system has not worked properly from installation. The Town has been working with the general contractor, the company that supplies the equipment and PMPC to rectify this situation. PW Director Larsen presented a proposal for a chemical fed pump system. He explained a system from ProMinent and Blue and White and compared their features. **Cm. Jones made a motion to purchase the system from Blue & White up to \$2,154.00;** Cm. Hobbs seconded motion; Council poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

New Business Development: The Mayor explained a grant he had been made aware of to promote business development in communities. He explained the concept of the grant building a structure to house new businesses which would be owned by the Town. The Town would then rent the space at a much reduced price so the new starter businesses could get established. Any profit made from the rentals cannot be placed in the Town's general fund and must be use for economic development within the community. He ask the Council if they were opposed to him researching this grant because their support would be needed to make it come to fruition.

ADJOURNMENT:

There being no further business to come before the council, **Cm. Jones made a motion to adjourn the meeting at 9:00 P.M.;** Cm. Page seconded the motion, all Council Members voting Aye none Opposed.

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Clerk

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Mayor