

**RECORD OF PROCEEDINGS**

**THE REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL WAS HELD MONDAY,  
APRIL 8, 2013 IN THE TOWN HALL COMPLEX**

- CALL TO ORDER: Mayor Irene called the meeting to order at 6:37p.m. Pledge of Allegiance was recited.  
Council Members present at roll call were:  
Cm. Angie Hobbs  
Cm. John Page  
Absent Cm. Robert Meyer  
Absent Cm. Janeen Jones  
Also Present:  
Linda Crane, Clerk/Treasurer, John Larsen, Public Works Director, Pat Eastman,  
Water Superintendent
- CITIZEN/VISITORS: Ken Casner, Robert Johnson, Gary Steele, Paul Kissinger, Danette Toth, Al Santilli
- APPROVE AGENDA: Mayor Irene added the appointment of SCWEMS representative to the agenda.  
**Cm. Page made a motion to approve the agenda as amended;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Absent, Cm. Page Aye, motion carried.
- APPROVE MINUTES: Mayor Irene asked for approval of the March 11, 2013 Regular Meeting Minutes and the March 26, 2013 Special Meeting Minutes. **Cm. Hobbs made a motion to approve the minutes of the March 11, 2013 Regular Meeting Minutes and the March 26, 2013 Special Meeting Minutes;** Cm. Page seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Absent, Cm. Page Aye, motion carried.
- CITIZENS ADDRESSING THE COUNCIL: No citizens addressed the Council.
- REPORTS: Reports were given by Fire Dept., SCWEMS, Water Dept., Public Works Dept., HCJPB, Park Board and CCEDB.
- Fire Dept.: Chief Sherwood wasn't in attendance so John Larsen told the Council they had 2 calls this month.
- SCWEMS: Melisa Sikes reported SCWEMS has had 19 YTD calls. Mayor Irene appointed Melisa Sikes to a 3 year term on the South Central Wyoming EMS JPB.
- Water: Water Superintendent Pat Eastman told the Council that the water coming from the tank is more than residents are being billed for. Reasoning could be the meters are not reading enough or here is a leak in the system. Larsen is installing a new chlorination system and it should be ready to go on line soon. It was decided to try the new system and keep some tablets on hand as a backup.
- Zoning: No Report
- Public Works: Public Works Director Larsen took down the ice rink in the park. He found the door to the park cabin open and off the hinge he said nothing appeared to be damaged or missing. The sewer lift station is running okay.
- HCJPB: Representatives Hobbs told the Council that the money that had been misappropriated by an employee has been returned.
- Park Board: Paul Kissinger reported the park board had a meeting but with only 2 members in attendance there was not a quorum. They used the time as a workshop and follow-up on some previous items. They are still trying to get a list together of equipment the town and park board have. He reiterated that they are going to ask Patrick Eastman to 'cook' a pig for the Labor Day Picnic. Prior to this Boards appointment an offer was made by the lumber mill in Saratoga to furnish wood chips for the playground area. The Board is going to see if that is still available.
- HTRC&D: No Report
- Cemetery Board: Paul Kissinger said he had nothing to report.
- Juvenile Services: Not Report
- CCEDB: Mayor Irene was unable to attend the teleconference meeting.
- TREASURER'S REPORT: Treasurer Crane explained to the Council that in the February Treasures Report

there was an error in one of the cells. This didn't affect the bottom line of the report and has been corrected. She recommended approving the correction to the February report. **Cm. Page motioned to approve the corrected February Treasurer's Report;** Cm. Hobbs seconded the motion, Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Absent, Cm. Page Aye, motion carried. Crane recommended the Council approve the March Treasures report. **Cm. Hobbs motioned to approve the March Treasures Report as presented;** Cm. Page seconded the motion, Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Absent, Cm. Page Aye, motion carried.

**BILLS TO BE PAID:**

Cm. Meyer joined the meeting. Treasurer Crane presented the bills to be ratified and paid in the amount of \$25,062.68. **Cm. Hobbs motioned to approve the bills to be ratified and paid in the amount of \$25,062.68;** Cm. Page seconded the motion, Council poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Aye, Cm. Page Aye, motion carried.

- **See attached list.**

**CORRESPONDENCE:**

Correspondence received from: Zephyr Power Transmission Project, Medicine Bow Fuel & Power Project, Axial1, Tri-State Recycling, WAM, HEM, WARWS, PMPC, Mableton #2 Landfill, USBank, CCOG, Ken Casner, Lander and Riverton Waste Transfer Stations, Pacific Corp, City of Douglas, Federal Reserve. Clerk Crane told the Council that the Priority Meeting for the Community Assessment Meeting would be April 25<sup>th</sup>, 7:00PM in the Senior Center. The public is encouraged to attend.

**OLD BUSINESS:**

Bow River Bridge Update: Clerk Crane said she had not received an update from Jake Lonn, WyDot engineer as to a date for the preliminary plan meeting. Mayor Irene said there is discussion with Carbon County Road and Bridge and the Commissioner to place the old Bow River Bridge over Mill Creek at the Cemetery.

Consensus Grant Sewer Project Bid Opening: The Council received one bid for the project from 71 Construction. After a discussion on the bid the Mayor recommended rejecting all bids. **Cm. Hobbs made a motion to reject all bids received for the Consensus Grant Sewer Project,** Cm. Meyer seconded the motion, Council poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Aye, Cm. Page Aye, motion carried. After Council discussion **Cm. Page made a motion to have Director Larsen purchase the materials to complete the projects and do the labor,** Cm. Hobbs seconded the motion, Council poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Aye, Cm. Page Aye, motion carried.

Fire Department Audit Bid Opening: Clerk Crane told the Council that after publishing a bid notice for the audit the Town received no bids. The Mayor asked that the record reflect we did not receive any bids from the legals. After direct contact with a list of firms the State furnished the Town did receive 3 bids; Investive Building Projects \$1,572.00, SynEnergy \$5,250.00 and Wyoming Home Tune UP \$1,700.00. After discussion on which firm's proposal best suited the fire hall **Cm. Meyer made a motion to award the bid to Wyoming Home Tune UP to do the energy audit on the fire hall,** Cm. Hobbs seconded motion, Council poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Aye, Cm. Page Aye, motion carried.

Specific Purpose Water Project: Gary Steele, PMPC addressed the Council with information on the proposed Phase 2 Water Project. He explained the Town has \$3 million in Specific Purpose Tax to expend on our water project; \$1.2 million have been used on the Tank and Transmission line with around \$900,000.00 left of the water project funds. Gary, Morgan, Pat and John have discussed how to move forward with the remaining funds to best benefit the Town. In the 1980's the water lines in town were replace except for a section behind Balsam Street and at the river crossing. Funds could be used to replace these lines. At this time there is single line that serves the Town from the tanks. The thought is if something happens to this line the town would lose its water supply until repairs could be made. So they were looking at a redundant transmission line that could serve the north end of Town, the possibility of residential expansion to the north, better flow on the north end of Town for fires, with a secondary benefit of cooling the water as it enters town during the summer months. Consideration needs to be taken on the placement of this line and the availability of landowner easements. Before any design work should be done the landowners need to agree to

easements through their property. Some questions were raised about the width of an access, the springs that feed water for livestock off bar hill, problems going under the river with the pipe and if this line would carry water all the time or just in an emergency. **Cm. Hobbs made a motion to have Gary accompany members of the Council to visit with the landowners and answer any questions or concerns they would have on granting easements for the redundant line,** Cm. Page seconded the motion, Council poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Aye, Cm. Page Aye, motion carried. Ken Casner ask Gary why we have to spend the remaining funds. Gary explained that the Town was bonded for the \$3 million and they needed to spend it. The Town is expected to spend 85% in the first 3 years and at this time it has spent only 67%.

Water Information Presentation: Ken Casner presented a power point presentation questioning the need for the redundant transmission line. He felt the line would not increase the quality of our water or dissipate the heat at the treatment facility. His presentation gave other options to correct the problems at the tanks that included purchasing holding tanks for the unpurified water before it enters into any treatment, heat is reduced so the need for additional ventilation is reduced and pumping directly from these additional tanks reduce the need for more disinfecting with chlorine which he feels improves the pH levels and water quality for distribution in the community. Mr. Casner thanked the Council for the time to present these options.

During the water presentation Cm. Meyer and Public Works Director left the meeting for an ambulance call.

NEW BUSINESS:

Internal Audit Update: Clerk Crane informed the Council that she has been in contact with the State Auditors Department. The Town has complied with all the audit requirements but did not have the bank reconciliation done by a third party. They recommended that since we contacted them for a solution to disclose this in a public meeting and go forward from there and have a third party do it in the future.

WARWS Voting Delegate: The Mayor appointed Pat Eastman as the WARWS Voting Delegate.

WAM Voting Delegate: At this time no one is planning on attending the June WAM Convention.

Re-Designation of Park Entrance: The Mayor explained that the street that goes into the park doesn't have a designated name. After discussion on naming the street the Council wanted to include the elementary school children by letting them chose a name. **Cm. Page made a motion to ask the elementary children to submit names for the park access and chose one from the submissions,** Cm. Hobbs seconded motion, Council poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Absent, Cm. Meyer Aye, Cm. Page Absent, motion carried.

ADJOURNMENT:

There being no further business to come before the council, **Cm. Hobbs made a motion to adjourn the meeting at 8:15 P.M.;** Cm. Page seconded the motion, all Council Members voting Aye none Opposed.

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Clerk

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Mayor