

RECORD OF PROCEEDINGS
TOWN OF ELK MOUNTAIN
PUBLIC HEARING
LIQUOR LICENSE RENEWAL

May 13, 2013 6:15 P.M. Town Hall Complex

CALL TO ORDER: Mayor Irene called the hearing to order at 6:17p.m. Pledge of Allegiance was recited. Council Members present at roll call were:

Cm. Angie Hobbs
Cm. Janeen Jones
Cm. John Page
Absent Cm. Robert Meyer

Also Present: Linda Crane, Clerk/Treasurer, John Larsen, Public Works Director, Pat Eastman, Water Superintendent, Fire Chief Bill Sherwood

CITIZEN/VISITORS: Susan Havers, Robert Johnson, Justin Garrison

PUBLIC COMMENT: Cm. Meyer addressed the Council and audience via telephone with comments on the renewal of the liquor licenses.

LIQUOR LICENSE RENEWAL: **Cm. Jones made a motion to renew the Elk Mountain Hotel liquor license;** Cm. Page seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Absent, Cm. Page Aye, motion carried. **Cm. Page made a motion to renew the Crossing Café (Elk Mountain Trading Company) liquor license;** Cm. Hobbs seconded motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Absent, Cm. Page Aye, motion carried.

Hearing closed at 6:25 pm.

RECORD OF PROCEEDINGS

THE REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL WAS HELD MONDAY, MAY 13, 2013 IN THE TOWN HALL COMPLEX

CALL TO ORDER: Mayor Irene called the meeting to order at 6:30p.m. Council Members present

Cm. Angie Hobbs
Cm. Janeen Jones
Cm. John Page

Absent Cm. Robert Meyer; Cm. Meyer remained on the telephone for the entirety of the meeting.

Also Present: Linda Crane, Clerk/Treasurer, John Larsen, Public Works Director, Pat Eastman, Water Superintendent, Fire Chief Bill Sherwood

CITIZEN/VISITORS: Robert Johnson, Justin Garrison, Willis Williams

APPROVE AGENDA: Mayor Irene added the appointment of Carbon County Juvenile Service representative to the agenda. **Cm. Hobbs made a motion to approve the agenda as amended;** Cm. Jones seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Absent, Cm. Page Aye, motion carried.

APPROVE MINUTES: Mayor Irene asked for approval of the April 8, 2013 Regular Meeting Minutes. **Cm. Hobbs made a motion to approve the minutes of the April 8, 2013 Regular Meeting Minutes;** Cm. Page seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Abstain, Cm. Meyer Absent, Cm. Page Aye, motion carried.

CITIZENS ADDRESSING THE COUNCIL:

Justin Garrison, MBCD addressed the Council requesting help with funding for the Medicine Bow River stream gauge. He explained that although the state will be taking over the maintenance of the stream gauge it was being funded by the USGS and NRCS with the District serving as a pass thru. When NRCS pulled out of the agreement there were some unpaid bills that the District was left to pay. He was hoping the Town and the Town of Medicine Bow would help with those unpaid bills and the District would pick up the difference. The Mayor said that we had contributed to the gauging monitor last year and after checking the budget the Town had budgeted to pay another payment of \$1,000.00 for this Fiscal Year. It was decided to pay MBCD the budgeted \$1,000.00 to help with the bills they were left with.

REPORTS: Reports were given by Fire Dept., SCWEMS, Water Dept., Public Works Dept., HCJPB, Cemetery Board, Juvenile Services and CCEDB.

Fire Dept.: Chief Sherwood told the Council that the department had elections. Results were Chief, Bill Sherwood, Assistant Chief, Sammy Sikes,

Secretary/Treasurer, John Larsen, Captains, Mark Wagner, Brian O'Connor and Brett Kelly. Chief Sherwood reviewed the Energy Audit with the Council. He felt there were some concerns to how the audit addressed the heating units in the bay areas. The Chief wondered if the replacement of the existing heaters with the recommended force air units was beneficial. And in the report where it mentioned the relocation of the bay thermostats the person doing the report may have missed that the north bay does have a thermostat. He felt that plugging the vents, changing meeting room thermostat to a programmable, sealing the east bay door, adding a door to the "dog house" entry on the west and adding a "dog house" to the south double doors and replacing the hot water heater with an on-demand unit were changes worth doing. **Cm. Jones made a motion to purchase the materials and labor not to exceed \$4,000.00 to make the energy improvement to the Fire Hall;** Cm. Hobbs seconded the motion; Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Absent, Cm. Page Aye, motion carried.

SCWEMS: Bill Sherwood said that Elk Mountain will be getting a different ambulance for the service. He thought the service had over 8 calls this month.

Water: Water Superintendent Pat Eastman told the Council he attended the Rural Water Conference in Casper where he received 21.5 hours in water and 3.5 hours in wastewater education for his certification. The liquid chlorine system is working well after making adjustments in the concentration.

Zoning: Pat had no report but Mayor Irene told the Council that at the next CCOG meeting Sid Fox, Carbon County Planner is doing a presentation on community zoning that he thought would be useful.

Public Works: Public Works Director Larsen and some volunteers will be folding up the ice rink this week and placing in storage. The sewer lift station is running okay. He has purchased the materials for the shed/wind break at the lift station and has placed an extension on one of the manholes. Bob Johnson had requested Larsen not do the other manholes in the meadows for fear they could be damaged by equipment. The sprinkler system in the park needs some repairs before it can be turned on. The Mayor thanked Larsen for the design and installation of the liquid chlorine system and what a substantial savings it was from the amount previously quoted.

HCJPB: Representatives Hobbs told the Council that there was an overpayment of the money that had been misappropriated by an employee and they would be reimbursing them. There was an increase in the employee health insurance so the Board will be looking for money in the budget to cover that increase. Medicine Bow Representative Toby Smith would like the Board to apply for the closure funds for the landfill. Rep. Smith said the Town of Medicine Bow will be contracting to haul their garage as of July 1st. The Board will pursue the closure monies and attempt to move forward.

Cemetery Board: The Mayor told the Council that the Cemetery Board had a meeting and they are purchasing the sign for the cemetery. Saturday, May 18th is scheduled for the cemetery clean-up.

HTRC&D: No Report

Juvenile Services: Clerk Crane said the Town had received a request from Carbon County Counseling Center requesting help with funding for the new Youth Crisis Facility in Rawlins since the legislator cut operational funds. The Council tabled the matter of funding until a later date.

CCEDB: Mayor Irene attended the CCEDB meeting where there was a discussion on the Carbon County Mercantile. It was decided to lower their rent to \$800.00 a month. The CCM hasn't been doing very extensive advertising in the area and they hope to increase their awareness with promotion in the future.

TREASURER'S REPORT: **Cm. Page motioned to approve the May Treasurer's Report;** Cm. Hobbs seconded the motion, Council Poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Absent, Cm. Page Aye, motion carried.

BILLS TO BE PAID: Treasurer Crane presented the bills to be ratified and paid in the amount of \$24,783.51. **Cm. Jones motioned to approve the bills to be ratified and paid in the amount of \$24,783.51;** Cm. Page seconded the motion, Council poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Absent, Cm. Page Aye, motion carried.

- **See attached list.**

CORRESPONDENCE: Correspondence received from Specific Purpose Tax JPB Minutes, US BANK, WRD Priority Follow-up, SCWEMS Budget, Federal Reserve, Wyoming Retirement System, Frenchman Propane, CC Counseling Center, Euclid Managers, CC Predator Management District, and Wyoming Home Tune UP. Clerk Crane told the Council that the Wyoming Retirement System is changing to a new processing system and the fire department retirement will be paid monthly and not semi annually. Crane said the CC Predator Management District is requesting help with funding since they anticipate a cut in funding from the Commissioners.

OLD BUSINESS: Bow River Bridge Update: WyDot held a preliminary plan meeting this morning on the bridge. Cms. Jones and Hobbs, PW Director Larsen and Clerk Crane attended the meeting. Willis Williams shared with the Council his take of the meeting. After a discussion the Council chose the picture furnished them by WyDot with the trusses. **Cm. Jones made a motion to select the truss bridge, with lighting and without the sidewalk;** Cm. Hobbs seconded the motion; Council poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Absent, Cm. Page Aye, motion carried. Cm. Hobbs and Cm. Jones will be attending the next Commissioners' Meeting to express support to move the old river bridge to a location at the Mill Creek Cemetery.

Specific Purpose Water Project: Mayor Irene said Gary Steele with PMPC had a landowners meeting with Toths, Wards and Jones to discuss a path for the redundant transmission line.

Re-Designation of Park Entrance: Clerk Crane told the Council that she had made a print-out asking the elementary and home school kids to fill out to name the street next to the park. The school distributed them to the kids and she will pick them up after the deadline of May 15th. She said she had also done some research on the procedure to name a street and it should probably be done by ordinance or resolution then sent on to the County Planner to make the changes at the county level.

NEW BUSINESS: Frenchman Coop Contract: After a discussion on the contract we had with Frenchman's for last fiscal year it was decided to contract 5,400 gallons at option #4 Fixed Price Contract. **Cm. Hobbs made a motion to contract with Frenchman's Coop for option #4 at 5,400 gallons;** Cm. Page seconded the motion; Council poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Absent, Cm. Page Aye, motion carried.

WRD Priority Setting Meeting: Clerk Crane told the Council that the community assessment showed the top projects the Town would like to see accomplished. At the meeting the top 4 projects were Community Development-Multi-purpose center for seniors, library, town hall, Economic Development-small business, general/grocery/convenience store, Infrastructure-natural gas, roads, and Beautification-town facelift, fire danger/safety. The priority setting also listed resources, lead organizations and a time frame to complete these projects. Crane told the Council we will know by May 23rd if the Town will be awarded the WBC Feasibility Study Grant.

Beautification & Town Clean-up: Mayor Irene presented a list of items the Council discussed at their workshop and things he would like to see accomplished for town beautification and clean-up. The list included cleaning of absentee owner's lots, right-away cleanup, kiosk repair or replacement, brand board clean-up and the IOOF building. One of the lots the town would like to clean and clear is owned by the Rhodda family. **Cm. Jones made a motion to send a letter and waiver to the Rhodda family requesting permission to clean-up the lots;** Cm. Page seconded the motion; Council poll; Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, Cm. Meyer Absent, Cm. Page Aye, motion carried. The annual clean-up day is set for June 8th at 8:00 am.

Feral Cats: Paul Kissinger asked to address the Council on this subject but was not in attendance.

CCJSB Appointment: Mayor Irene reappointed Reed Brannon to the Carbon County Juvenile Service Board.

ADJOURNMENT: There being no further business to come before the council, **Cm. Hobbs made a motion to adjourn the meeting at 8:25 P.M.;** Cm. Page seconded the motion, all Council Members voting Aye none Opposed.

Clerk

Mayor