

**RECORD OF PROCEEDINGS**  
**LIQUOR LICENSE RENEWAL HEARING**  
**MAY 9, 2016 TOWN HALL COMPLEX**

Mayor Irene called hearing to order, at 6:20PM, Recite the Pledge of Allegiance

ROLL CALL: Council Members present at roll call:

Cm. Joe Grillo

Cm. Angie Hobbs

Cm. Robert Meyer

Cm. John Page

Also Present: Linda Crane, Clerk/Treasurer, Rory Neuman, Public Works Director

Audience Attendees: Al Santilli, Wm. Sherwood, Ryan Lewis, Marvin Roggow

**PUBLIC COMMENTS OF LIQUOR LICENSE RENEWAL FOR ELK MOUNTAIN HOTEL AND ELK MOUNTAIN TRADING COMPANY:**

1. Request to read the hours of operation listed on the applicants renewal form. Since liquor application are open record the Clerk read the hours of operation for the Trading Co. listed as January thru December, Tuesday thru Saturday, 11:00AM-7PM. Elk Mountain Hotel listed full time operation, Tuesday thru Sunday, 8-11AM and 4-10PM.
2. Concern that with the hours that the licensees are open they are not using the full advantage of a retail license and their businesses would be better served with a Bar and Grill License. Opening up a retail license to a business that would produce more sales and use tax back into the county for local distribution.
3. Comment on the high percentage of highway fatalities cause by the use of alcohol and the scriptures interpreting the non use of alcohol.
4. Mayor Irene ask that a note from him be included in with the license that the hours of operation more closely resemble the hours listed on their applications. Since the Liquor Commission and the town use these hours as access to the businesses for routine inspections.

**LIQUOR LICENSE RENEWAL: Cm. Grillo made a motion to renew the Elk Mountain Hotel and Elk Mountain Trading Company's Liquor License for FY 2016-17; Cm. Hobbs seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Nay, Cm. Page Aye, motion carried.**

**HEARING ADJOURNMENT: Cm. Hobbs made a motion to adjourn the hearing at 6:30PM; Cm. Meyer seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Nay, Cm. Page Aye, motion carried.**

**RECORD OF PROCEEDINGS**  
**REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL WAS HELD MONDAY, MAY 9, 2016 IN THE TOWN HALL COMPLEX**

CALL TO ORDER: Mayor Irene called the meeting to order at 6:30P.M.

ROLL CALL: Council Members present at roll call:

Cm. Angie Hobbs

Cm. Robert Meyer

Cm. Joseph Grillo

Cm. John Page

Also Present: Linda Crane, Clerk/Treasurer, Pat Eastman, Water Superintendent, Rory Neuman, Public Works

CITIZENS/VISITORS: Wm. Sherwood, Al Santilli, Marvin Roggow, Judy Redding, Ryan Lewis, Fire Chief

APPROVE AGENDA: **Cm. Page made a motion to approve the agenda as amended; Cm. Meyer seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.**

APPROVE MINUTES: Mayor Irene asked for approval of the April 14, 2016 Regular Meeting Minutes. **Cm. Hobbs made a motion to approve the April 14, 2016 Regular Meeting Minutes; Cm. Grillo seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.** Mayor Irene asked for approval of the May 2, 2016 Special Meeting Minutes. Clerk Crane said there were corrections made to the minutes sent out for review. **Cm. Grillo made a motion to approve the May 2, 2016 Special Meeting Minutes; Cm. Hobbs**

seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Abstain, motion carried.

**CITIZENS ADDRESSING  
THE COUNCIL:**

Judy Redding ask about availability of sand bags for the low areas at their house next to the slough. Ryan Lewis said he could get together some volunteers from the fire department to help with the sand bagging in that area if needed. Mrs. Redding also addressed the hole that was put in their yard with the backhoe during the flooding 2 years ago. The hole has never been repaired and she ask the council if they would have someone take care of it.

**REPORTS:**

Fire Dept., SCWEMS, Water Dept., Zoning, Public Works Dept., HCJPB, Park Board, Cemetery Board, Museum Board, Juvenile Services, CCEDB, CCVC, CCCOG, LEPC, Region VI, Bridge

Fire Dept.: Cm. Meyer reported to the Council that the department has responded to some grass fires, controlled burn and wrecks on the Interstate. John Rutherford ask Cm. Meyer to join a Type III Incident Team at the county level. Cm. Page wanted to give kudos to the fire department in their response to the semi wreck involving the bees at MM 282.

SCWEMS: Clerk Crane told the Council that SCWEMS has both new ambulances in service and they have been taken on several runs. JPB Agreement is now finally at the AG Office for approval. The Board put out to bid for a new or newer model mid size SUV to be used as a support vehicle. They will be opening bids at the May meeting in Saratoga. 5 of the 7 board positions are up for reappointment in June to take their seats on the board in July. Medicine Bow has already requested Stephanie Colman remain as their rep. Encampment, Riverside, Elk Mountain and Saratoga will be appointing reps. Lois Buchanan was appointed by the Town of Hanna as their new rep to take a seat when the amended JPB agreement is approved. Since it has taken so long to get approval they are going to appoint Buchanan the At Large Representative and when the agreement is signed she will move to the Hanna position. More communities are looking for representations that are not EMT or volunteer members of the service to bring a different culture to the boards make up.

Water Department: Water Superintendent Eastman told the Council that he attended the rural water conference in Casper and received 24-25 hours to use toward the renewal of his certification. He said our representative from Muller was retiring and that his service to the towns would be missed. The conference held a memorial service for Jim Van Dorn, WARWS Circuit Rider. Jim was well known worldwide and was presented the Louise Cordova Award at the memorial. Eastman also attended 8 hour training in Hanna for emergency operation plans.

Zoning: No Report

Public Works: Public Works Director Rory Neuman told the Council that the new gateway collector for the utility radio reads was received but we could not get a hold of a representative from Zenner to install. Neuman has the mosquito fogger ready. He checked the fence at the lagoons and it is in need of repair. CP&L had a fuse issue on their pole and it stopped power to the lift station. In trouble shooting the lift station was on generator power for 2 days. CP&L apparently had another fuse issue on the line they were unaware of. He will be working on the wiring in the park and the town signs. The park bathrooms are now usable for the season. The Mayor requested Neuman or anyone dealing with flood related issues to log their hours on a weekly report encase we would need them for later funding. Acquire access agreements from landowners if you do go on their property to help during flooding/etc.

HCJPB: Representative Grillo told the Council they had their meeting May 5<sup>th</sup>. The front-in loader needs some tires replaces and they are looking at up to \$1,600.00 a piece to replace. Solid Waster Professionals of Wyoming took soil samples on April 27<sup>th</sup> to determine if the soil will make good capping material; they have not received the results of the testing. They received a letter from the IRS concerning an ongoing issue. The Board had its second reading of the budget. The towns will see no rate increases this coming FY. They are working on a solution to the health insurance increase the JPB received that could affect their budget. The JPB approved bills in the amount of \$8,953.78.

Park Board: The park board will be having their first meeting of the season May 11<sup>th</sup> at 6:30PM at the town hall.

Cemetery Board: Clerk Crane said she has not followed up on the cemetery funds held at the Bank of the West.

Museum Board: Clerk Crane told the Council that she had received the board's May 5<sup>th</sup> minutes. Paul Kissinger was hired as the seasonal employee at the museum. He will start May 28<sup>th</sup>. The board has decided to purchase a camera with the CCSD#2 grant to record photos of the artifacts. They have tentatively set up hours of operation but are subject to change. They have received some donations this month. Board meets again June 9<sup>th</sup> at 10:00Am at the museum

Juvenile Services: Mayor Irene reappointed Reed Brannon as the town's representative to the Juvenile Services Board for a 3 year term.

CCEDB: Clerk Crane brought up the annual dues to the EDC. Questioning if there were levels of sponsorship and we had just been paying at the \$600.00 rate or if we could possibility just pay what the town was comfortable with. The Council said they would revisit it at a later date.

CCVC: Board Member Crane told the Council the CCVC will be holding a retreat in Rawlins on May 13<sup>th</sup>. The next regular meeting will be Wednesday, May 18<sup>th</sup> in Saratoga and it is a grant meeting. The Council hosted to hospitality/customer service classes in Saratoga and Rawlins for hospitality week. The Director sent out the 2014 Annual Report that was placed in the Council packets.

CCCOG: The next meeting will be in Encampment on May 18<sup>th</sup>.

LEPC: Cm. Meyer reported on April 22<sup>nd</sup> there was a situation/scenario conducted with multiple agency at Sinclair simulating a disaster. The National Guard was in attendance along with local agencies. After the participating in the mock disaster there was an action review. It was the consensus of both Cm. Meyer and Chief Lewis that there was a communications breakdown with agencies not being able to communicate with one another and the hospital.

Region VI: No Report

Bridge Update: The detour over the river was closed for a day and a half due to concern of washing around the temporary culverts. After WyDot engineers deemed it passable it was reopened. The regular Monday night meeting was canceled until Wednesday.

Flood Plan: Cm. Meyer expressed concern that the town should revisit the flood plan put in place during earlier situations. The Mayor said he would look over the equipment list and update the contact list. He felt this plan could help the community in more ways than just a flooding incident.

**TREASURER'S REPORT:** Treasurer Crane ask for approval of the April treasurer's report noting on their copies the date was incorrect and had been changed. **Cm. Hobbs made a motion to approve the April Treasure's Report with that change;** Cm. Page seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

**BILLS TO BE PAID:** Treasurer Crane recommended ratifying and approving bills to be paid from April 15<sup>th</sup> thru May 9, 2016 in the amount of \$17,127.70. **Cm. Meyer motioned to ratify and pay the bills from April 15<sup>th</sup> thru May 9th in the amount of \$17,127.70;** Cm. Grillo seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

**CORRESPONDENCE:** WAM-JPIC, Carbon County Clerk, Euclid Managers, CCJSB, Carbon County Planning & Development, Carbon County Elections, Barbara Bonds, EMRE, Ken Casner, Anthony Graham, Zenner, WAM, EA Associates, Wyoming DEQ and various board minutes and monthly reports

**OLD BUSINESS:** Community Center/Phase 1 Update: The second bid process with the Public Works Building was rejected. The Council decided that they would do this project in phases that will stay below the \$35,000 cap for bidding. The first phase will construct a pole barn, the second the concrete work and the third the interior. Clerk Crane said she had heard from Pat Robbins with WBC and the council will be meeting May 29<sup>th</sup> to approve a rule change on the grants so that smaller communities will be allowed smaller matches on their grant applications. The grant deadline for the next round is September 1<sup>st</sup>. She also said that with the cuts in the legislature the grants would be more competitive. Reed Brannon is moving out to more donors for the renovation of the library.

Annual Clean Up Day: Annual Clean Up Day is scheduled for June 4<sup>th</sup> starting at 8:00AM. Residents are ask to put their items out in front of their homes or make arrangements with the town if they need another pick up area. It was discussed if we were to continue with a beautification/health and safety issue property to clean up. A

few properties were discussed. Lunch will be served at the senior center for the volunteers.

2nd Reading of FY 2016-17 Budget: Discussion was held on the town budget. The fire department was represented by Chief Lewis, Captain Sherwood and Cm. Meyer, Secretary/Treasurer. There were cuts made to the department budget and they were requesting that the town reinstate the amounts in equipment and training. Reasoning being there are new firemen that have joined the department and will be needing training. And the replacement of aging equipment is mandated by the state. Some of the department's equipment will fall into that category in this coming FY. After discussion moneys were moved from other line items to reinstate the amount requested by Chief Lewis. **Cm. Page made a motion to approve the FY 2016-17 Budget with the amendments on 2<sup>nd</sup> reading;** Cm. Hobbs seconded the motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

NEW BUSINESS:

HEM Sports Calendar Advertising: A request to advertise on the HEM Sports Calendar died for a lack of a motion.

Approval of SCWEMS At Large Member Lois Buchanan: **Cm. Hobbs made a motion to approve Lois Buchanan as the At Large Member of SCWEMS;** Cm. Page seconded motion; Council Poll; Cm. Grillo Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Meyer Aye, Cm. Page Aye, motion carried.

Carbon County Planning and Development I-80 Towing & Wreck Service Conditional Use Permit Request: The town received the permit to make comment on. No comments were made.

EXECUTIVE SESSION: No executive session needed.

ADJOURNMENT: There being no further business to come before the Council, **Cm. Hobbs made a motion to adjourn the meeting at 8:20PM;** Cm. Grillo seconded the motion, all Council Members present voting Aye none Opposed.

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Clerk

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Mayor