

RECORD OF PROCEEDINGS

THE REGULAR MEETING OF THE ELK MOUNTAIN TOWN COUNCIL WAS HELD MONDAY, JANUARY 9, 2011, IN THE TOWN HALL COMPLEX

- CALL TO ORDER:** Mayor Irene called the meeting to order at 6:28 p.m. The Pledge of Allegiance was retied. Roll call was taken, Council Members present were:
Cm. Morris Booth
Cm. Ken Casner
Cm. Janeen Jones
Cm. Angie Hobbs
Also Present:
Linda Crane, Clerk/Treasurer, Pat Eastman & John Larsen, Public Works, Bill Sherwood, Fire Chief
- CITIZEN/VISITORS:** Robert Meyer, Gary Steele, PMPC, Bob Johnson, Peg Johnson, Joyce Menke, HCJPB, Kimberly Irene
- APPROVE AGENDA:** Mayor Irene asked to add addressing the Council on disposal of a nonfunctioning computer, Park Board concerns on reimbursable grants, and Council input on bond issues for DKRW. **Cm. Hobbs made a motion to approve the agenda as amended;** Cm. Casner seconded the motion; Council Poll; Cm. Booth Aye, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, motion carried.
- APPROVE MINUTES:** Mayor Irene asked for approval of the minutes. **Cm. Casner motioned to approve the minutes of the regular meeting December 12, 2011;** Cm. Booth seconded motion; Council Poll; Cm. Booth Aye, Cm. Casner Aye, Cm. Hobbs Abstaining, Mayor Irene Aye, Cm. Jones Aye, motion carried.
- CITIZENS ADDRESSING THE COUNCIL:** No one from the audience ask to address the Council.
- REPORTS:** Reports were given by PMPC, the Fire Dept., SCWEMS, Water Dept., Zoning, Public Works Dept., HCJPB, Park Board and Historic Trails RC&D.
- PMPC: Gary Steele reported on the Water Meter Procurement that all meters are installed and gave the Council a tentative Certificate of Substantial Completion to review. **Cm. Jones made a motion to approve the Certificate of Substantial Completion for the Water Meter Procurement;** Cm. Hobbs seconded motion; Council Poll; Cm. Booth Aye, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, motion carried. He presented two changes orders for the Tank and Transmission Line Project to review; the Council asks that he adjust Change Order #2 and have it ready for next meeting. Gary told the Council that the building is complete, tanks are erected, hydronic heat is installed, piping installed to the wells, site grading complete, well #4 installed and piping pressure testing is complete. Still in-progress is the electrical and chlorination system for well #4. Items remaining on the project are tank and pipe disinfection, well#3 pit-less unit and pump, connecting piping at well#3,the SCADA system, switch over to new wells, fencing and landscaping and removal of old tanks and building. Gary requested approval of Task Order Amendment 5 which would increase the construction phase services by \$20,000.00 and \$10,000.00 to initiate post-construction services. **Cm. Jones made a motion to approve Task Order Amendment 5;** Cm. Casner seconded the motion; Council Poll; Cm. Booth Aye, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, motion carried. Gary informed the Council that there is an estimated \$1.3 million left in the \$3 million Specific Purpose Tax Budget for the project. He also gave them an overview of the State Revolving Fund Loan Program that can be used for landfill, water and sewer projects.
- Fire Dept.: Chief Sherwood reported the Fire Department could see around \$1,780.00 after expenses from the Chili Cook-off. He informed the Council that Chief France is retiring from the County Fire Department and they are taking applications to fill that position.
- SCWEMS: Bill reported ambulance calls for the year.
- Water: Water Superintendent Eastman had nothing to report on water.
- Zoning: Nothing to report

Public Works: Public Works Director Larsen reported that the town received the structural report on the IOOF Building and the Town Shop from Robert D. Clary, P.E. P.C. The report shows the shop in very functional with a minimum of maintenance. The IOOF has numerous structural concerns and may be too costly to fix. The opinion is it will not be worth renovation unless its historical importance would generate outside funding for its preservation. The lift station is running at 5.7% showing there could be some infiltration. Most of the meters are installed. John has started to take down Christmas decorations. He has been doing maintenance on the snow plow, garbage truck and working on the ice rink. He is also working on a mosquito abatement plan in preparation for this summer. He attended a class on pumps in Hanna and is getting closer to his required hours for a Level 1 Certification.

HCJPB: Representative Menke reported they hired a new gate attendant and are working on personnel manuals. The entities are waiting on approval from the Hanna Town Council on the final agreement. The JPB meeting will be Thursday night in Hanna. It was suggested that the Board look into sending their bookkeeper to WAMCAT training to become better versed on State Statutes and JPB procedures.

Park Board: Mayor Irene attended the Park Board Meeting prior to the Council Meeting and reported on Carbon County School District #2 Recreation Board Grant deadlines.

HTRC&D: Linda reported that 2 State Councils are still trying to organize the RC&D in the state without the help of the NRCS. Their hope is to find funding for a coordinator to oversee the 2 Councils. There is a meeting in Riverton to discuss the future of the RC&D this month. It was recommended that we see where the RC&D is going before we commit any more funding to the Council.

TREASURER'S REPORT: Treasurer Crane recommended approval of the treasurer's report. **Cm. Booth moved to approve the treasurer's report;** Cm. Hobbs seconded the motion, Council poll; Cm. Booth Aye, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, motion carried.

BILLS TO BE PAID: Treasurer Crane presented the bills to be paid. **Cm. Jones moved to approve the bills to be paid in the amount of \$541,773.94;** Cm. Booth seconded the motion, Council poll; Cm. Booth Aye, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, motion carried.

- **See attached list.**

CORRESPONDENCE: Correspondence was received from Carbon Power & Light, Specific Purpose Tax JPB Minutes, CCEDC Newsletter, US Bank Summary, FEMA, PCMC, HEM Jr./Sr. High School, Accord Insurance, WARWS and SCWEMS Minutes.

OLD BUSINESS: IOOF Structural Analysis: P.W. Director Larsen reviewed the analysis with the Council and handed out copies.

2nd Amendment to the HCJPB Agreement: The Town of Hanna is reviewing the final agreement at their council meeting on Tuesday, January 9, 2011 after tabling it at their December Council Meeting.

Update on Town Website: Robert Meyer with Snowy Range Technology presented a proposal to the Council to develop the Town's website. **Cm. Booth made a motion to hire Robert Meyer at \$500.00 to build the Town's website;** Cm Jones seconded the motion; Council poll; Cm. Booth Aye, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, motion carried.

NEW BUSINESS: HEM Jr./Sr. High School Journalism Staff Advertising: **Cm. Jones made a motion to purchase a \$35.00 business size advertising in the 2011-12 year book;** Cm. Booth seconded the motion; Council poll; Cm. Booth Aye, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Nay, Cm. Jones Aye, motion carried.

WARWS Letter of Support: The Council received a request for a letter of support to be sent to the EPA to restore the Training, Technical Assistance and Source Water Protection Programs. The Council wanted more time to familiarize themselves with WARWS before making a decision to send the letter.

Natural Gas Service in Elk Mountain: Cm. Casner said he had been in contact with Wyoming Rural Development, SLIB and Wyoming Business Council after he received interest from residents in bringing natural gas service to town. He will

be setting up a meeting with WRD on Wednesday to discuss availability of funding and the feasibility of this type of project.

Computer Disposal: The Mayor discussed the disposal of one of the town's old computers. **Cm. Jones made a motion to give the computer and hard drive to Bob Meyer;** Cm. Booth seconded the motion; after discussion of proper disposal procedures Cm. Jones rescinded her motion. **Cm. Casner made a motion to pay Bob Meyer, the Towns' IT support person, \$1.00 to dispose of the old broken computer and backed up hard drive;** Cm. Booth seconded the motion; Council poll; Cm. Booth Aye, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, motion carried.

Recreation Board Grant: Mayor Irene said the Park Board wanted to know if the Town would pay the reimbursable expenses associated with the Rec Board grant if they applied and receive the grant. **Cm. Booth made a motion to pay the reimbursable expenses on the 2012 Recreation Board Grant if the Park Board received the funding;** Cm. Casner seconded the motion; Council poll; Cm. Booth Aye, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye, motion carried.

CCCOG Meeting: Mayor Irene wanted to let the Council know of the CCCOG meeting in Rawlins on the 18th where some discussion on a decision about the bond issue for DKRW could be a topic.

ADJOURNMENT:

There being no further business to come before the council, **Cm. Booth made a motion to adjourn the meeting at 8:55 P.M.;** Cm. Casner seconded motion, Council poll; Cm. Booth Aye, Cm. Casner Aye, Cm. Hobbs Aye, Mayor Irene Aye, Cm. Jones Aye motion carried.

Clerk

Mayor